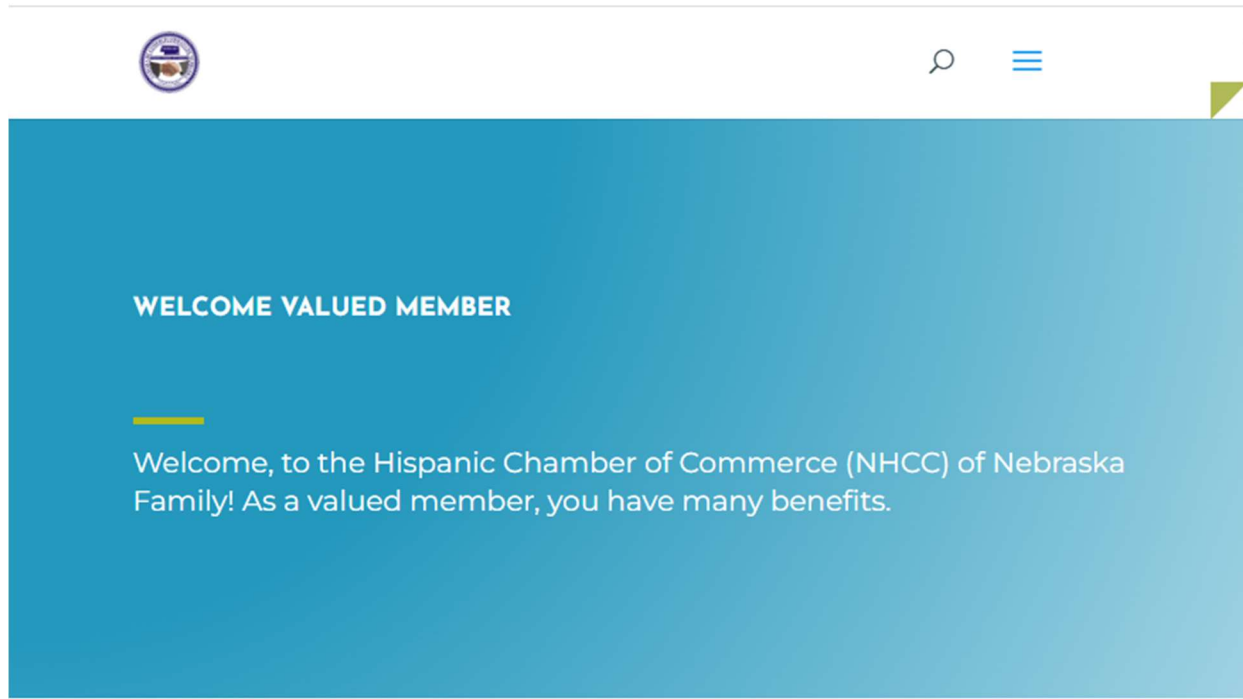


## How to Post a Job

1. Login to the portal and click on **Account**



Hello **Renier** use the following links to access and manage your account or post a job:

[Account](#) [Logout](#)



## 2. Click on **Post a Job**



[Get To Know Us](#)

[Get Connected](#)

[Foundation](#)

[Events](#)

[Jobs](#)

[Members](#) ▾

Select Language ▾



You can manage your account here:

- You can update your account information using the form below
- You can update or cancel your membership subscription
- Review payments and download invoice(s)

[Home](#) [Subscriptions](#) [Payments](#) [Logout](#)

**Welcome Member**

**First Name:\***

Renier

**Last Name:\***

Navas

**Email:\***

renierfnavas@gmail.com

**Address Line 1:\***

300 South 16th Street

### LOGIN STATUS

You're already logged in.

**Logout.**

### JOB BOARD

[Job Dashboard](#)

[Post a Job](#)

### ACCOUNT

[Account](#)

[Logout](#)

### 3. Fill out the form and click **Preview**

#### POST A JOB

Your account You are currently signed in as **renfnav**. [Sign out](#)

Job Title

Location (optional)   
Leave this blank if the location is not important

Job type

Description 

**B** *I*

Application email/URL

#### COMPANY DETAILS

Company name

Website (optional)

Tagline (optional)

Video (optional)

Twitter username (optional)

Logo (optional) [remove]  
 No file chosen  
Maximum file size: 512 MB.

#### LOGIN STATUS

You're already logged in.  
**Logout.**

#### JOB BOARD

[Job Dashboard](#)  
[Post a Job](#)

#### ACCOUNT

[Account](#)  
[Logout](#)

4. Click **Submit Listing**

## POST A JOB

PREVIEW

Edit listing

Submit Listing

### TEST JOB

Full Time



Location



Posted 1 second ago



**Test Company Name**

*Lorem ipsum dolor sit amet, consectetur adipiscing elit*

[Website](#)

Test description

5. Click “**click here**” to view your listing

[Get To Know Us](#) [Get Connected](#) [Founda](#)

---

## POST A JOB

✓ Job listed successfully. [To view your listing click here.](#)



## TEST JOB

Jun 15, 2022

**Full Time** • [Location](#) • Posted 28 seconds ago



**Test Company Name**

*Lorem ipsum dolor sit amet, consectetur adipiscing elit*

[Website](#)

Test description

Apply for job

LOGIN STATUS

You're already logged in.

**Logout.**

JOB BOARD

Job Dashboard

Post a Job

ACCOUNT

Account

Logout

6. Go to Job Dashboard to see your listings and *roll over* the job title to edit the listing.

Your listings are shown in the table below.

Title	Filled?	Date Posted	Listing Expires
<a href="#">Test Job</a>	-	June 15, 2022	July 15, 2022

#### LOGIN STATUS

You're already logged in.

**Logout.**

#### JOB BOARD

**Job Dashboard**

Post a Job

#### ACCOUNT

Account

Logout



Your listings are shown in the table below.

Title	Filled?	Date Posted	Listing Expires
<a href="#">Test Job</a> <a href="#">Edit</a> - <a href="#">Mark filled</a> - <a href="#">Duplicate</a> - <a href="#">Delete</a>	-	June 15, 2022	July 15, 2022

#### LOGIN STATUS

You're already logged in.

[Logout.](#)

#### JOB BOARD

[Job Dashboard](#)

[Post a Job](#)

#### ACCOUNT

[Account](#)

[Logout](#)




## 7. Go To **Jobs** to see the public job listing

per.org/jobs/

Message center 365 admin center Home Azure Azure AD Intune Defender for Cloud... OneDrive Pizza Intranet OneDesk PaperCut OneDesk User IT M


Get To Know Us Get Connected Foundation Events **Jobs** Member



Keywords Location

**Search Jobs**

Freelance  Full Time  Internship  Part Time  Temporary

	<b>TEST JOB</b>	Location	<b>Full Time</b>
	<b>Test Company Name</b> Lorem ipsum dolor sit amet, consectetur adipiscing elit		Posted 7 mins ago

